SUMMIT
EARLY LEARNING

Annual Report
2017-2018

Building the future through early care and education, one family at a time.

From the Board President and CEO

On behalf of SUMMIT Early Learning, Inc., we are pleased to present this report summarizing our Fiscal Year 2018 accomplishments.

SUMMIT Early Learning continues to be recognized as a high-quality early childhood agency and leader in early childhood education programming. Our staff possess a high level of expertise and creativity that continuously improve and enhance the quality of our services. Through multiple professional development opportunities, hands-on training, and intensive supervision and support, staff are knowledgeable and skilled in delivering research-based early childhood education and family supports.

The SUMMIT Makerspace Studio, at our Center for School-age Development (CSD) in Lewisburg, has been recognized by the State as a model for providing afterschool STEM programming. An open environment designed for kids to create and explore, the Makerspace Studio provides fun, hands-on STEM activities for children to learn, create, explore, make mistakes, and develop critical thinking skills. Open to the public, our CSD Makerspace has become a staff training site and fieldtrip destination for school-age programs and day camps from neighboring counties.

It is an honor to have been chosen to serve as a pilot program, in Mifflin and Northumberland Counties, providing evidence-based home visiting services to infants whose caregivers are impacted by substance or opioid use disorders. Additionally, we are pleased to have retained the STAR 3 and 4 ratings of our early childhood and school-age programs.

All staff are to be commended for their commitment to high-quality services, and also to maintaining compliance with state and federal regulations. Following an intensive tri-annual program and fiscal monitoring our Child and Adult Food Program (CACFP), the Field Advisor complimented us as “the best review she has completed.”

We are steadfast in our commitment to our Mission of *Building the future through early care and education, one family at a time,* by continuing to provide high quality, comprehensive, individualized supports and services to children and families. SUMMIT Early Learning remains parents’ first choice in early care and education.

Adanma Akujieze
Adanma Akujieze, Board President

Jane Campbell
Jane Campbell, Chief Executive Officer

ACHIEVEMENTS

REBRANDED the agency with a NEW NAME, new logo, modernized marketing, updated signage, a new website, and…more to come! THANK YOU TO THE DAILY ITEM FOR DESIGNING OUR NEW LOGO PRO BONO!

REWARDED families for making attendance a priority: Family Engagement Staff improved and enhanced the program where families can earn "bucks" to spend at the SUMMIT "stores." Bucks can be earned by meeting attendance and participation goals.

EXPANDED services that give children 21st Century Skills: created mini "Makerspace Carts" for all CSD programs to include regular STEM activities.

ENHANCED school-age curriculum to include the new PA Career Readiness Skills, further emphasizing STEM and Social Emotional Learning.

GRANTED funding to provide pilot program in Mifflin and Northumberland Counties with a focus on reaching families impacted by opioid or substance use disorder.

INCREASED community partners with whom we work and overall knowledge of our agency and services through additional outreach and the expansion into Northumberland County.

EHNANCED communications with staff, board members, and others with the installation of video conferencing equipment and utilization of ZOOM.

IMPROVED (greatly) the Susquehanna center by remodeling the facility, making upgrades to the kitchen, and adding all new flooring, kids' steps to playground, a porch for the infants, a new heating/cooling system, fresh paint, and even a new roof. THANK YOU TO STAFF AND FAMILIES FOR THEIR PATIENCE AND FLEXIBILITY DURING THIS TIME!

FACILITATED a love of reading and books by creating a Library at the Susquehanna center, thanks to a donation of shelving from the Public Library, upon a referral from a parent.

INCREASED the self-sufficiency of five more parents through the Momentum to Mobility Driver's Licensing Program. (Additional grant monies offered by funders for vehicle repairs!)

BEGAN a Youth Council comprised of school-age students in the CSD programs to assist with feedback, improvements, and quality of services.

ENHANCED staff qualifications and improved safety of children after three agency nurses completed and passed the American Red Cross Basic Life Support Training Program, and additional nurse became Certified Car Seat Technician.

IMPLEMENTED new behavior program, Handle with Care, which is focused on creating and maintaining safer, more caring environments by teaching preventative actions.

ESTABLISHED contract with busing provider to ensure that busing is provided consistently for children attending Head Start and Early Head Start classes.

UTILIZED mechanisms of payroll/HR system for tracking of human resource data and to provide consistent onboarding of new staff.

CELEBRATED the individual achievement of...

Michelle Russell, Coordinator, Centers for School-age Development Program was awarded the **2019 After school Champion for Outstanding Quality** by the Pennsylvania Statewide Afterschool Youth Development Network (PSAYDN)!

FINANCIAL SUMMARY

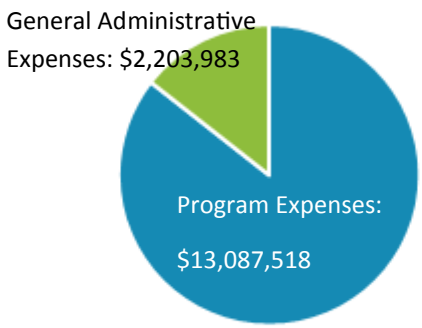
REVENUE SOURCES

LOCAL FUNDING
$4,624,823

STATE FUNDING & FEDERAL PASS THROUGH
$5,289,176

FEDERAL FUNDING
$5,208,767

EXPENSE DETAIL



GRANTS RECEIVED - YEAR ENDING 6/30/18

Administration for Children and Families, Office of Head Start	$5,208,767
PA Office of Child Development & Early Learning - Pre-K Counts	$1,530,000
Keystone STARS	$74,605
Greater Susquehanna Valley United Way	$17,808
PA Dept. of Human Services - CCIS	$2,383,267
Mifflin County Children & Youth Services	$103,396.00
PA Office of Child Development and Early Learning - Mothers Infants Early Childhood Home Visiting Grant (MIECHV)	$551,856.00
PA Office of Child Development & Early Learning - Head Start Supplemental Assistant Program Grant (HSSAP)/TIU	$272,135

2017 - 2018

Early Head Start/Head Start Funding - Year Ending 3/31/18

Federal Grants	$5,212,358
Non-federal Contributions/In-kind	$1,303,090
Total Funds	$6,515,448

EXPENSES	BUDGET	ACTUAL
Personnel	2,712,491	2,595,374
Fringe Benefits	759,234	708,863
Travel	4,725	4,725
Equipment	16,556	16,556
Supplies	64,369	65,075
Contractual	137,999	126,650
Other	779,412	965,332
Indirect-Administrative Expenses	737,572	729,783
In-kind Expenses	1,303,090	1,303,090
Total Expenses	6,515,448	6,515,448

DATA AND OUTPUTS 2017-2018

EARLY HEAD START

Infants, toddlers, pregnant women funded: 146

Average monthly enrollment: 100%

Services discontinued by parent within first 45 days (% of children): 9.2%

Ended program year with health insurance: 99.5%

Ended program year with immunizations up to date: 82.5%

Ended program year with medical home: 100% | With Dental Home: 96.8%

Classroom teachers that met degree/credential requirement (CDA/equivalent or +): 100%

Families that experienced homelessness: 3

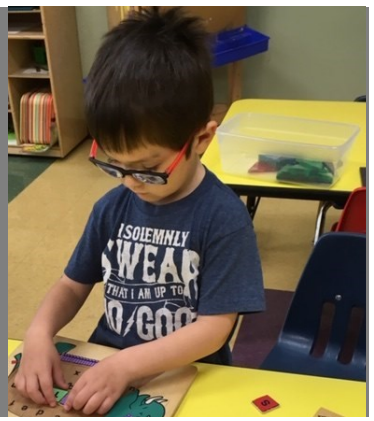
Had individualized family services plan: 7.4%

Parents involved in program: 100%

Served

Early Head Start: 217

Head Start: 403



HEAD START

Preschool children funded: 320

Average monthly enrollment: 100%

Services discontinued by parent within first 45 days (% of children): 9%

Ended program year with health insurance: 98.5%

Ended program year with immunizations up to date: 96%

Ended program year with medical home: 98% | With dental home: 85%

Teachers that had a Bachelor's degree or higher: 44%

Families that experienced homelessness: 3

Had an individualized education plan: 21.3%

Parents involved in program: 100%

SCHOOL READINESS PLAN

Program Goals & Progress

2017-2018

1. SUMMIT Early Learning will formalize the School Readiness Team's purpose, membership, and frequency of meetings. Progress: Programs Team expanded; all meetings include school readiness data review to dig deeper into possible correlations and identify needed follow-up or monitoring.
2. SUMMIT Early Learning will develop a data collection and analysis plan that will, at minimum:
    a. Identify resources needed to implement a data analysis process, including staff and consultant supports. Progress: Data Quality Assurance Coordinator (DAQUA) providing additional Teaching Strategies GOLD instruction to teaching and home visiting teams to enhance assessment reliability and implementation of the curriculum with fidelity.
    b. Identify qualitative and quantitative data sources relevant to measuring school readiness progress. Progress: In addition to the monthly aggregate data, weekly reports of child absences are generated in order to follow up with parents/support them to improve the child's attendance. CLASS and TPOT scores input into data system to provide insights when evaluating school readiness outcomes.
    c. Identify methods for ensuring validity and reliability of assessment and other data to measure school readiness. Progress: DAQUA monitors completion of screenings, assessments, and daily attendance follow-up; analyzes each for timeliness, completeness, and trends. Interrater reliability trainings continue for staff.
    d. Develop a schedule for data collection, analysis, and reporting. Progress: Done with focus on feedback loops regarding how data was used to improve child outcomes.
3. SUMMIT Early Learning will have a School Readiness Communication Plan that keeps key internal and external stakeholders, including but not limited to the Board, Policy Council, Parents, Staff, and School Districts informed of progress in school readiness goals. Progress: Plan in place with current work on making the reports more user friendly.
4. SUMMIT Early Learning will enhance current family event activity plans to better connect to the Central Learning Domains, as they relate to the agency's School Readiness Goals. Progress: Connecting family events to home visiting and classroom school readiness focus area, as they relate to the agency's School Readiness Goals.
5. SUMMIT Early Learning will develop a policy and process for supporting the home language of children and families in all aspects of service delivery. Progress: Staff turnover lead to the need to revitalize the team.
6. SUMMIT Early Learning will include staff trainings related to school readiness in its annual agency and individual staff professional development planning process to, at a minimum, ensure valid and reliable assessment information, improve instruction, and better support family engagement. Progress: With this being our second full year of implementing practice-based coaching, this year's professional development plan focused on formalizing procedures, data collection and analysis, and evaluation of our coaching process and its place in our continuum of professional development activities.

LEADERSHIP

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Jonathan Reed

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Abbey Scheckter

Erin Sheedy

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Sally Miller, Human Resources Director

Lorinda Krause, Operations Director

Deborah Field, Fiscal Director

Amy Zimmerman, Education Services Director

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