SUMMIT
EARLY LEARNING

Annual Report
2019-2020

Building the future through early care and education, one family at a time.

The Year in Review

On behalf of SUMMIT Early Learning, Inc., we are pleased to present this report summarizing our Fiscal Year 2020 accomplishments.

SUMMIT values early childhood education as the foundation for lifelong learning. We believe that each child is a unique individual and should be viewed, respected and treated as such. The welfare and wellbeing of each and every child is paramount, we strive to provide holistic support of the child's individual needs and interests in a nurturing, family-like environment that fosters the child's development across all developmental domains. SUMMIT believes that each child is a unique individual who needs a secure, caring, and stimulating environment in which to grow and mature, emotionally, intellectually, physically, and socially.

As early childhood educators, our goal is to help children reach their fullest potential in these areas by providing an environment that is safe, that supports risk-taking, and that invites a sharing of ideas. In order to reach these goals, SUMMIT has a well-trained and engaging teaching staff that acts as a guide, allowing children's natural curiosity to direct their learning. SUMMIT's play-based philosophy teaches children to think creatively so they can succeed in a complex and ever-changing world.

SUMMIT serves children from pre-natal to grade 6 through multiple service delivery models including center-based and home-based Head Start and Early Head Start, the Pennsylvania preschool initiative (Pre-K Counts), home visiting initiatives (MIECHV), local child welfare SUD-OUD initiatives, center-based child care for ages six weeks to 5 years, and school-age child care for grades kindergarten through sixth.

An experienced and highly qualified senior staff provide oversight to a budget of $11.7 million and ensures that funds from multiple funding sources are meticulously accounted for, as evidenced by the agency's unbroken string of clean audits. The Executive Director supports a highly qualified and experienced Board of Directors representing the diverse community in exercising its oversight and fiduciary responsibilities by providing reports on financial management, service provision, and program operations, coordination with an active and informed Policy Council, and by submitting for input and approval all matters designated by the Head Start Act.

SUMMIT Early Learning staff possess a high level of expertise and creativity that continuously improve and enhance the quality of our services. Through multiple professional development opportunities, hands-on training, and intensive supervision and support, SUMMIT Early Learning staff are knowledgeable and skilled in delivering research-based early childhood education and family supports.

In 2020, the COVID 19 pandemic greatly affected our communities. Due to state mandates SUMMIT closed its doors on March 16th. While our Federal and State funded programs provided virtual instruction, SUMMIT's center doors remained closed until early May when Snyder and Union counties moved into the yellow phase. At that time, SUMMIT developed pandemic safety protocols and staff spent two weeks cleaning and preparing for children. SUMMIT's centers in Snyder and Union counties opened for child care at 50% capacity on June first. Mifflin county followed a few weeks later with a yellow designation and the Lewistown Children's Center opened for child care at

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50% on June twenty-second.

It was all worth it seeing the children return. The gratitude of parents can be summed up by one mother's note: "I just wanted to take this opportunity to thank you and all of the Summit staff for what a fantastic job you have done with the children and returning to the classroom during COVID. The precautions and procedures you have instituted have made us feel safe and every staff member and teacher has made us feel loved."

We were able to provide a summer program for Head Start children in July. Unfortunately, the local school districts did not allow us in their buildings during the summer months. Except for a small group of school-age children in our Lewisburg Children's Center, we were unable to provide our popular Centers for School-age Development Summer Camps. Home visitors were able to conduct their visits with families outdoors with social distancing and masks when the weather allowed, visiting virtually when warranted.

In August, the local School Districts cautiously opened their doors to our Pre-K Counts, Head Start, Early Head Start, and School-age programs; some of them full time in-person and some of them utilizing a hybrid in-person and virtual option for children. The school year was touch-and-go for SUMMIT. COVID quarantines throughout the agency forced us to either provide virtual instruction or, in the case of child care, close classrooms.

SUMMIT recognizes the help and collaboration of its partners as vital to serving our community. We are fortunate to have an extensive network of partners that provide expertise and also commit resources to help meet the needs of children and families. With the help of our partners we are able to more fully meet everyone's needs in this complex world.

SUMMIT has been providing high-quality child-development services for over 50 years. We are pleased to have retained the STAR 3 and 4 ratings of our early childhood and school-age programs. We are steadfast in our commitment to our mission of *Building the future through early care and education, one family at a time*, by continuing to provide high quality, comprehensive, individualized supports and services to children and families. SUMMIT Early Learning remains parents' first choice in early care and education.

Doug Bertanzetti
Executive Director

FINANCIAL SUMMARY

REVENUE

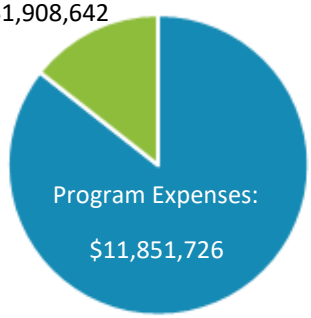
LOCAL FUNDING
$4,928,496

STATE FUNDING & FEDERAL PASS THROUGH **$2,860,664**

FEDERAL FUNDING
$5,971,208

EXPENSE

General Administrative Expenses: $1,908,642



GRANTS RECEIVED - YEAR ENDING 6/30/20

2019 - 2020

Administration for Children and Families, Office of Head Start	$5,971,208
PA Office of Child Development & Early Learning - Pre-K Counts	$1,575,000
Keystone STARS	$87,542
Greater Susquehanna Valley United Way	$13,949
PA Dept. of Human Services - CCIS	$84,542
Mifflin County Children & Youth Services	$171,808
PA Office of Child Development and Early Learning - Mothers Infants Early Childhood Home Visiting Grant (MIECHV)	$879,856
PA Office of Child Development & Early Learning - Head Start Supplemental Assistant Program Grant (HSSAP)/TIU	$234,000

Early Head Start/Head Start Funding - Year Ending 3/31/20

Federal Grants	$5,465,186
Non-federal Contributions/In-kind	$1,672,689
Total Funds	$7,137,875

EXPENSES	**ACTUAL**	**BUDGET**
Personnel	2,836,606	2,854,321
Fringe Benefits	986,776	991,342
Travel	29,135	27,000
Equipment	-	-
Supplies	90,353	81,243
Contractual	108,930	97,547
Other	814,521	789,054
Indirect-Administrative Expenses	685,792	711,606
In-kind Expenses	1,672,689	1,672,689
Total Expenses	7,224,802	7,224,802

EARLY LEARNING

DATA AND OUTPUTS 2019-2020

EARLY HEAD START

Infants, toddlers, pregnant women funded: 168

Average monthly enrollment: 80% (due to pandemic)

Services discontinued by parent within first 45 days (% of children): 6.1%

Ended program year with health insurance: 86%

Ended program year with immunizations up to date: 71%

Ended program year with medical home: 83% | With Dental Home: 27%

Classroom teachers that met degree/credential requirement (CDA/equivalent or +): 100%

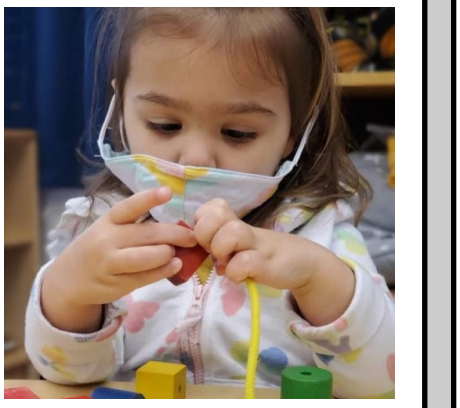
Families that experienced homelessness: 2

Had individualized family services plan: 24

Parents involved in program: 100%

Numbers Served

- Early Head Start: 213
- Head Start: 369



HEAD START

Preschool children funded: 340

Average monthly enrollment: 90%

Services discontinued by parent within first 45 days (% of children): 6.7%

Ended program year with health insurance: 98%

Ended program year with immunizations up to date: 93%

Ended program year with medical home: 94% | With dental home: 66%

Teachers that had a Bachelor's degree or higher: 50%

Families that experienced homelessness: 2

Had an individualized education plan: 46

Parents involved in program: 100%

NURTURE • EDUCATE • SUPPORT

SCHOOL READINESS PLAN

Program Goals & Progress

2018-2019

1. SUMMIT Early Learning will formalize the School Readiness Team's purpose, membership, and frequency of meetings. Progress: Continued to review and discuss during meetings at all levels for identification of necessary follow up, monitoring, or changes in action plans.
2. SUMMIT Early Learning will develop a data collection and analysis plan that will, at minimum:
    a. Identify resources needed to implement a data analysis process, including staff and consultant supports. Progress: New staff member hired upon resignation of previous Data Quality Assurance Coordinator (DAQUA), training ensued, new staff attended Head Start Quality Improvement Summit.
    b. Identify qualitative and quantitative data sources relevant to measuring school readiness progress. Progress: Continued producing monthly aggregate data, weekly reports of child absences. CLASS and TPOT scores input into data system to provide insights when evaluating school readiness outcomes.
    c. Identify methods for ensuring validity and reliability of assessment and other data to measure school readiness. Progress: New DAQUA trained and continued the process of monitoring completion of screenings, assessments, and daily attendance follow-up; analyzing each for timeliness, completeness, and trends.
    d. Develop a schedule for data collection, analysis, and reporting. Progress: Done with continued focus on feedback loops regarding how data was used to improve child outcomes.
3. SUMMIT Early Learning will have a School Readiness Communication Plan that keeps key internal and external stakeholders, including but not limited to the Board, Policy Council, Parents, Staff, and School Districts informed of progress in school readiness goals. Progress: Plan in place; data reports provided to stakeholders as applicable.
4. SUMMIT Early Learning will enhance current family event activity plans to better connect to the Central Learning Domains, as they relate to the agency's School Readiness Goals. Progress: Continuous implementation and enhancement.
5. SUMMIT Early Learning will develop a policy and process for supporting the home language of children and families in all aspects of service delivery. Progress: Staff turnover lead to the need to revitalize the team.
6. SUMMIT Early Learning will include staff trainings related to school readiness in its annual agency and individual staff professional development planning process to, at a minimum, ensure valid and reliable assessment information, improve instruction, and better support family engagement. Progress: With this being our third full year of implementing practice-based coaching, there has been additional focus on formalizing procedures, data collection and analysis, and evaluation of our coaching process and its place in our continuum of professional development activities.

GOVERNANCE

Board of Directors

Adanma Akujieze, CPA, President

Marcia Hoffman, Vice President

Peter Kay, Secretary/Treasurer

Loretta Aurand

Swarna Basu

Jennifer Daddario

Malini Mattler

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Carrie Feltman

Duska Wileman

Heidi Vanderpool

Jack & Lisa Ryan

Jennifer Reppert

Kelly Wileman

Madison Rivera

Rob Coleman

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